

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
August 20, 2018**

The South Middleton Board of School Directors met on August 20, 2018, in the District Office Board Room for a Regular School Board Meeting. The President, Mr. Berk, called the meeting to order at 7:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear	Mr. Michael Berk
Mr. Terry Draper	Mr. John Greenbaum
Mrs. Stacey Knavel - Absent	Mrs. Denise MacIvor
Mrs. Elizabeth Meikrantz	Mr. Christopher Morgan
Mr. Jonathan Still	

Administrative Staff

Dr. Matthew Strine, Superintendent
Melanie Shaver-Durham, Director of Curriculum & Instruction
Zachary Gump – Director of Buildings/Grounds
Karl Heimbach – Director of Athletics

Student Representatives

Nicholas O'Brien - Absent

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Pahowka - **Absent**

INTRODUCTIONS AND RECOGNITION

Susan K Day, District Justice 09-3-03, administered the oath of office to the 2018-2019 South Middleton School Police.

CITIZENS PARTICIPATION

Mrs. Deitch, of Mt. Holly Springs, addressed the board about a bus stop concern. She spoke with the Board on August 6, 2018, and has not heard a response from the Board or administration. The administration will respond to her bus stop request.

ACCEPTANCE OF MINUTES

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the minutes of the following meetings:

- Regular Board Meeting – July 10, 2018
- Special Education Meeting – July 30, 2018
- Planning/Regular Board Meeting – August 6, 2018

The motion passed unanimously.

FINANCIAL REPORT

June/July 2018

Financial Reports – June/July 2018

The Board approved payment of General Fund bills represented by checks 56975 to 57135 in the amount of \$1,067,696.58, and Direct Deposits represented by D50271 to D50275 in the amount of \$5,680.74 as represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks 15887 to 15891 in the amount of \$5,955.16 as represented in the attached summary.
NOTE – checks 15884-15886 were voided due to misprinting

The Board approved payment of Athletic Fund bills represented by checks 20807 to 20821 in the amount of \$8,490.10 as represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by check 7100 in the amount of \$8.85 as represented in the attached summary.

The Board approved payment of Trust Fund bills represented by checks 15884 to 15886 in the amount of \$3,000.00 as represented in the attached summary.

The Board approved payment of Capital Reserve (PSDLAF) Fund bills represented by checks 22370 to 22372 in the amount of \$203,182.44 as represented in the attached summary.

The Board approved payment of Construction Fund bills represented by check 1247 in the amount of \$5,954.35 as represented in the attached summary.

The motion passed as follows:

Mr. Steven Bear

Mr. Terry Draper

Mrs. Stacey Knavel - Absent

Mrs. Elizabeth Meikrantz

Mr. Jonathan Still

Mr. Michael Berk

Mr. John Greenbaum

Mrs. Denise MacIvor - Abstained

Mr. Christopher Morgan

7- Yes, 0 – No, 1 – Abstention, 1 - Absent

REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES

Dr. Strine read a statement regarding the closing of the stadium complex to the public. It is attached to these minutes. Following the reading of the statement, the Board discussed methods of communicating this information to the public, how it aligned with Policy #707, the cost of track and turf replacement and a capital campaign.

Dr. Strine also read a statement regarding the humidity levels at the W.G. Rice Elementary School. The statement is attached to these minutes.

NOTICES AND COMMUNICATIONS

Dr. Strine thanked Susan Day, District Justice, for administering the oath of office to our school police. He also welcomed Melanie Shaver-Durham, as she started today with SMSD as the Director of Curriculum & Instruction. He also announced that he was assigning Zachary Gump as the District Safety Coordinator, in compliance with Act 44. He also mentioned that he attended the scrimmage football game between SMSD and Tuscarora SD on Friday.

BOARD REPORTS

Community Relations Committee

Mrs. Meikrantz reported that the committee met on August 13th. The committee reviewed items that have been reviewed over the past months, and discussed focusing on developing a comprehensive communication plan. At the next committee meeting a representative from aptegy will speak with the committee.

Mrs. Meikrantz also reminded everyone about the upcoming Bubbler events – the golf outing on 9/21 and the Bubbler Festival on 9/2/18.

NEW BUSINESS

Approval of Agenda

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the agenda of August 20, 2018, with all corrections as indicated. **The motion passed unanimously.**

Student Representative - 2018-2019/2019-2020 School Years

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, that the Board approves the appointment of Eric R. Geesaman as Student Representative to the Board for the 2018-2019 and 2019-2020 school years. **The motion passed unanimously.**

Cumberland-Perry MH.IDD Agreement (CASSP Elementary School-Based Program)

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approves the annual letter of agreement for the 2018-2019 school year with the Cumberland-Perry Mental Health, Intellectual & Developmental Disabilities (MH.IDD) to provide CASSP Elementary School-Based program to children and families of the South Middleton School District. There is no cost to the district for the service. **The motion passed unanimously.**

Teenline Program – Geisinger Holy Spirit

Mr. Still made a motion, seconded by Mr. Morgan, that the Board approves the annual agreement between South Middleton School District and Geisinger Holy Spirit Teenline. **The motion passed unanimously.**

South Middleton School District – Cyber School Handbook

Mr. Morgan made a motion, seconded by Mr. Bear, that the Board approves the SMSD Cyber School Handbook for 2018-2019. **The motion passed unanimously.**

Mr. Bear made a motion, seconded by Mrs. Maclvor, that the Board approves the following in a block motion:

School Dentist for 2018-2019 School Year

The Board appointed Dr. Thomas S. Filip as the district dentist for the 2018-2019 school year.

District Physician for Athletics - 2018-2019

The Board appointed Dr. Jeffrey Harris, as the district physician for athletics, for the 2018-2019 school year.

Personnel - Extra Duty - Resignations

The Board approved the resignation of Shaun Ulmer, from the extra duty position of Assist. Swim Coach, effective immediately.

Personnel - Extra Duty - Athletics - Revision to Football Coaching Stipends for 2018-2019

The Board approved the revision to the *football coaching stipends for the 2018-2019 school year as follows:

**Menke, Fred, Assist. JV Coach - \$2,628

**Stine, Gary, Assists. for Football - \$1,314

**Erney, Scott - Assists. for Football - \$1,314

*No freshman football due to low enrollment. Savings of \$2,628 for this year only.

**Stipends as outlined are for the 2018-2019 school year only.

Personnel - Extra Duty - Athletics - Revision to Boys Basketball Coaching Stipends for 2018-2019

The Board approved the following extra duty, athletic positions as follows:

Tyler Snyder - Step 4, Exp. 3, 19 Units @ \$146 = \$2,774 Head Boys JV Basketball (originally approved as an assist. boys basketball coach (split) - Alan Tritt was originally approved for this position)

Ryan Warner - Step 1, Ex. 0, 7.5 units @ \$146 = \$1,095 Assist. Boys Basketball (position split) (replacing Tyler Snyder)

Joseph Harker - Step 11, Exp. 12, 16 units @ \$146 = \$2,636 (includes \$300 in longevity) (not included in the 7/10/18 extra duty, athletic positions that were approved)

Personnel - Extra Duty - Co-Curricular Positions for 2018-2019

The Board approved the 2018-2019 co-curricular positions.

Personnel - Child Rearing Leave Request - Christa J. Souder

The Board approved the childrearing leave request for Christa Souder, elementary teacher at IFES, from approximately November 27, 2018, through the end of the 2018-2019 school year.

Personnel - Professional - Resignations

The Board accepted, with regret, the resignations of the following professional personnel:

- Tracy Hinkle, Full-Time Reading Teacher - IFES, effective 8/15/18
- Kelsey Shanabrook, Full-Time 3rd Grade Teacher - IFES, effective 8/16/18
- Angela Fisler - Full-Time Kindergarten Teacher - Rice, effective 8/6/18

Personnel - Professional - Employment - Short-Term Substitute

The Board approved the following short-term substitute:

Name: Diana L. Papa

Position: Short-Term Substitute - Multidisabilities Classroom (Until full-time person is released from her teaching position in another school)

Certification: Emergency Certification

Salary: \$48,428 (pro-rated)

Starting Date: Beginning of the 2018-2019 school year

Personnel - Employment - Professional

The Board employed the following professional personnel:

Name: Janelle E. Boldosser

Position: Full-Time Multidisabilities Classroom - BSHS (Replacing Elizabeth Sheaffer)

Certification: Special Education

Starting Date: TBD

Salary: Bachelor's, Step 3 - \$49,182

Name: Olivia J. Flickinger

Position: Full-Time Fourth Grade Teacher - IFES (replacing Nikki Flemmens)

Certification: Elementary

Start Date: Beginning of the 2018-2019 school year

Salary: Bachelor's, Step 1, \$48,428

Name: Emily G. Mellinger

Position: Full-Time Third Grade Teacher - IFES - (Replacing Kelsey Shanabrook)

Certification: Elementary

Starting Date: Beginning of the 2018-2019 school year

Salary: Bachelor's, Step 1 - \$48,428

Name: Susan T. Lutz

Position: Full-Time Art Teacher - Rice (Replacing Kristen Strumsky)

Certification: Art

Starting Date: Beginning of the 2018-2019 school year

Salary - Master's, Step 6 - \$54,138

Name: Kia N. Mallios

Position: Full-Time 5th Grade Teacher (Replacing Kaitlin Smith - transferred to Rice)

Certification: Elementary

Starting Date: Beginning of the 2018-2019 school year

Salary: Bachelor's, Step 1 - \$48,428

Personnel - Employment - Extra Duty - Mentor Teachers

The Board employed the following mentor teachers for the 2018-2019 school year.

Personnel - Classified - Resignations

The Board accepted, with regret, the resignations of the following classified staff:

-Jennifer M. Spangler, Full-Time Special Education Aide - Effective 8/17/18

-Mary (Trish) Ocker, Full-Time Special Education Aide - Effective 8/10/18

Personnel - Administration - Psychologist

The Board approved the request of Alex Smith, School Psychologist, to obtain his doctorate in education, through Shippensburg University, and obtain tuition reimbursement for the courses taken to obtain the degree. Tuition reimbursement will be at the in-state doctorate tuition rate for Shippensburg University. This request for approval is in compliance with the Act 93 Administrative Compensation Plan, as outlined in section 2.0 under fringe benefits.

Personnel - Administration - Director of Special Education

The Board approved the request of Janette Fulton, Director of Special Education, to obtain her doctorate in education, through Immaculata University, and obtain tuition reimbursement, up to the in-state Shippensburg University doctorate rate, for the courses taken to obtain the degree. This request for approval is in compliance with the Act 93 Administrative Compensation Plan, as outlined in section 2.0 under fringe benefits.

The motion passed unanimously.

CITIZENS PARTICIPATION - None

ANNOUNCEMENTS/INFORMATION ITEMS

a. Transfers for the 2018-2019 School Year

Vanessa Watkins - Transfer to Reading Specialist Position - IFES (Resignation of Tracy Hinkle)

Matthew Blakeslee - Transfer to 5th Grade Teaching Position - IFES (Due to transfer of Vanessa Watkins)

Naomi Searle - Transfer to Sixth Grade Position - YBMS (Due to transfer of Matthew Blakeslee)

Nikki Flemmens - Transfer to Kindergarten Teaching Position - Rice (Due to resignation of Angela Fisler)

Kaitlin Smith - Transfer to First Grade Position - Rice (Due to transfer of Naomi Searle)

b. Board Meeting Dates for August/September 2018

August 2018

8/27/18 - Curriculum & Instruction Committee - 6:00 PM - Canceled

8/28/18 - Facilities Committee - 7:00 PM

September 2018

9/4/18 - Community Relations Committee - 6:00 PM

9/4/18 - Planning/Regular Board Meeting - 7:00 PM

9/17/18 - Finance Committee - 6:00 PM - Canceled

9/17/18 - Regular Board Meeting - 7:00 PM

9/24/18 - Curriculum & Instruction Committee - 6:00 PM

9/25/18 - Facilities Committee - 7:00 PM

DIRECTORS' COMMENTS

The Board discussed scheduling a board conference retreat on September 24, 2018. Contact will be made with Mrs. Knavel to determine an alternative date for the Curriculum & Instruction Committee.

Mr. Draper inquired about re-routing of buses due construction work on Forge Road, Fairview Street, and some other streets in the area. Mr. Ulmer reported that the school district has been in contact with the various road supervisors to keep apprised of the construction work and re-routing of buses.

FOR THE RECORD

Mr. Berk announced that the Board would meet in Executive Session following this meeting for a personnel matter and a legal matter, but would not return to regular session, and no votes would be taken.

ADJOURNMENT

Mr. Bear made a motion that the meeting adjourn. The meeting was adjourned at 7:49 p.m.

Respectfully Submitted,

Matthew Ulmer
Board Secretary